

Human Services, Inc. – Head Start Report to the Public 2020

General Information:

The Human Services, Inc. – Head Start program operates 18 classrooms serving 311 pre-school age children at 7 centers in six counties located in south central Indiana. The counties include Bartholomew – 54 children, Brown – 16 children, Decatur – 18 children, Jackson – 53 children, Johnson – 89 children, and Shelby – 52 children. Of those 18 classrooms, 10 operate 4 hours a day, 4 days a week for 128 days a year; 4 operate 6 hours a day, 4 days a week, for 180 days a year; and 4 operates 10 hours a day, 5 days a week for 220 days a year.

The Human Services, Inc. - Early Head Start program in Bartholomew County serves a total of 80 families: Center based services for 48 children 0 to 3 years of age 46 weeks a year, 5 days a week, 8/10 hours a day; Home based services for 24 children 0 to 3 years of age. The Early Head Start in Shelby County serves 8 children 0 to 3 years of age 46 weeks a year, 5 days a week, 8/10 hours a day. Early Head start in Bartholomew serves a total of 8 expectant mothers --- weekly 90-minute home visits and socialization meetings every 2 weeks.

The administrative offices for the program are in Columbus, Indiana which is central to the counties served by Human Services, Inc.

Total Number of Children and Families Served:	Head Start	354 Children
	Early Head Start	14 Pregnant Women
		138 Children

Average Monthly Enrollment: Both Programs 100%

Percentage of Children that Received Medical Exams:	Head Start	100%
	Early Head Start	100%

Percentage of Children that Received Dental Exams:	Head Start	89%
	Early Head start	87%

Parent Involvement Activities:

This school year ended differently due to COVID-19. Our program in-person and virtual option allowed us to provide learning opportunities to children and families.

Monthly Educational Meetings held via zoom this past year included topics on, but not limited to budgeting, meal planning, adult education, mental health, abuse, first aid & CPR, transportation safety, literacy, and fitness; family goal planning; child educational goal setting; classroom celebrations; shared governance involvement through Policy Council; Early Head Start Socializations; Virtual HS 500, EHS 500, involvement in committees including but not limited to Health Advisory, Disabilities/Mental Health Committee, and School Readiness Leadership Committee.

Readiness Preparation:

Head Start

The Head Start program is to prepare children for kindergarten. The program uses the researched based **Creative Curriculum**. The curriculum has a strong emphasis on literacy. The program aligns itself with the Head Start Framework and local school expectations. Large group, small group, and free exploration times are planned throughout the day to provide for teacher directed and child directed learning. A letter is focused on each week to encourage children to letter and sound recognition.

Children are assessed through DRDP and work sampling. Teachers then plan for each child according to their needs for improvement as demonstrated by the assessment information. Activities are used to provide learning opportunities and practice to master skills. The program also provides information to children and families concerning what to expect when they transition to kindergarten and round-up dates for kindergarten.

Early Head Start

The program uses the research based **Creative Curriculum**. Children explore the environments freely and activities are guided by the teaching staff.

Children are assessed through DRDP and observations. Teachers then plan for each child according to their needs for improvement as demonstrated by the assessment information. Activities are used to provide learning opportunities and practice to master skills. The program also provides information to children and families concerning transitioning into other programs after leaving Early Head Start.

Both Head Start and Early Head Start have established school readiness goals that align with the Indiana Foundations, local school systems, and the Head Start Readiness Framework. The school readiness goals are attached to this report.

Financial Information

Human Services, Inc.
Head Start / Early Head Start Program Expenses
January 1, 2020 through December 31, 2020

	<u>YTD</u> <u>2020</u>
EXPENSES	
SALARY & WAGES	\$2,645,428.55
PAYROLL TAXES	\$201,625.87
FRINGES	\$361,742.11
EMPLOYEE RELATED EXPENSES	\$26,738.79
PROFESSIONAL FEES	\$293,664.51
SUPPLIES	\$470,803.87
COMMUNICATIONS	\$45,528.10
SHIPPING	\$4,763.95
OCCUPANCY COSTS	\$259,237.22
RENTAL & MAINTENANCE	\$100,038.25
PRINTING	\$5,666.43
TRAVEL	\$70,597.63
CONFERENCES	\$74,061.82
SPECIFIC ASSISTANCE TO INDIVIDUALS	\$312,313.94
MEMBERSHIP DUES	\$9,271.83
INSURANCE & OTHER	\$24,535.42
Total EXPENSES	<u>\$4,906,018.29</u>

Financial Audit:

The last audit of Human Services, Inc. was completed in June 2020.