

# **Human Services, Inc. – Head Start Report to the Public 2019-2020**

## **General Information:**

The Human Services, Inc. – Head Start program operates 18 classrooms serving 311 pre-school age children at 7 centers in six counties located in south central Indiana. The counties include Bartholomew – 54 children, Brown – 16 children, Decatur – 18 children, Jackson – 53 children, Johnson – 89 children, and Shelby – 52 children. Of those 18 classrooms, 10 operate 4 hours a day, 4 days a week for 128 days a year; 4 operate 6 hours a day, 4 days a week, for 180 days a year; and 4 operates 10 hours a day, 5 days a week for 220 days a year.

The Human Services, Inc. - Early Head Start program in Bartholomew County serves a total of 80 families: Center based services for 48 children 0 to 3 years of age 46 weeks a year, 5 days a week, 8/10 hours a day; Home based services for 24 children 0 to 3 years of age. The Early Head Start in Shelby County serves 8 children 0 to 3 years of age 46 weeks a year, 5 days a week, 8/10 hours a day. Early Head start in Bartholomew serves a total of 8 expectant mothers --- weekly 90 minute home visits and socialization meetings every 2 weeks.

The administrative offices for the program are in Columbus, Indiana which is central to the counties served by Human Services, Inc.

<b>Total Number of Children and Families Served:</b>	Head Start	388 Children
	Early Head Start	24 Pregnant Women
	Women	106 Children

**Average Attendance:** 83-85%

**Average Monthly Enrollment:** Both Programs 100%

<b>Percentage of Children that Received Medical Exams:</b>	Head Start	100%
	Early Head Start	100%

**Percentage of Children that Received Dental Exams:** Both Programs 97%

## **Parent Involvement Activities:**

Fatherhood Programming; Monthly Educational Meetings on topics including but not limited to budgeting, meal planning, adult education, mental health, abuse, first aid & CPR, transportation safety, literacy, and fitness; family goal planning; child educational goal setting; classroom celebrations; shared governance involvement through Policy Council; field trips; Early Head Start Socializations; Annual Safety Fair; GALA, HS 500, EHS 500, Men in the Life of Kids, involvement in committees including but not limited to Health Advisory, Disabilities/Mental Health Committee, and School Readiness Leadership Committee.

## **Readiness Preparation:**

### **Head Start**

The Head Start program is to prepare children for kindergarten. The program uses the researched based **Creative Curriculum**. The curriculum has a strong emphasis on literacy. The program aligns itself with the Head Start Framework and local school expectations. Large group, small group, and free exploration times are planned throughout the day to provide for teacher directed and child directed learning. A letter is focused on each week to encourage children to letter and sound recognition.

Children are assessed through Teaching Strategies Gold and work sampling. Teachers then plan for each child according to their needs for improvement as demonstrated by the assessment information. Activities are used to provide learning opportunities and practice to master skills. The program also provides information to children and families concerning what to expect when they transition to kindergarten and round-up dates for kindergarten.

### **Early Head Start**

The program uses the research based **Creative Curriculum**. Children explore the environments freely and activities are guided by the teaching staff.

Children are assessed through Teaching Strategies Gold and observations. Teachers then plan for each child according to their needs for improvement as demonstrated by the assessment information. Activities are used to provide learning opportunities and practice to master skills. The program also provides information to children and families concerning transitioning into other programs after leaving Early Head Start.

**Both Head Start and Early Head Start have established school readiness goals that align with the Indiana Foundations, local school systems, and the Head Start Readiness Framework.**

### **Approaches to Learning:**

HS (3-5)

- 1.) Children will display levels of attention, emotion, and self-regulation in the classroom that are appropriate.
- 2.) Children will demonstrate the ability to stay focused, interested and engaged in activities and materials around them.

EHS (Infant and Toddler)

- 1.) Children will begin to develop and demonstrate skills in the self-regulation of their feelings and behaviors.
- 2.) Children will demonstrate problem-solving skills in their learning activities and discovery of the word.

**Social and Emotional:****HS (3-5)**

- 1.) Children will develop and demonstrate positive interactions with peers.
- 2.) Children will develop and display a sense of self-confidence in their abilities and increase independence.

**EHS (Infant and Toddler)**

- 3.) Children will begin to develop healthy relationships and engage in positive interactions with adults and peers.

## Language and Literacy

**HS (3-5)**

- 1.) Children will use and demonstrate oral language for conversations and communication of needs.
- 2.) Children will demonstrate an understanding of how print is used.
- 3.) Children will identify and discriminate the sounds of language, such as words in sentences, letters, rhyming words, storytelling/re-telling, beginning, and ending sounds of words.

**EHS (Infant and Toddler)**

- 1.) Children will attend to, understand, and respond to communication and language from others. Children will engage with stories, books, fingerplays and songs.

**Cognition:****HS (3-5)**

- 1.) Children will think, reason, problem-solve, make sense of experiences, and represent ideas and feelings.
- 2.) Children will use math regularly and in everyday routines to count, compare, relate, identify patterns and problem solve.

**EHS (Infant and Toddler)**

- 1.) Children will use their senses to investigate their environment to discover what objects and people do, how things work, and how they can make things happen.
- 2.) Children will begin to develop and demonstrate the ability to remember and connect new experiences and information with previous knowledge.

**Perceptual, Motor, and Physical Development:****HS (3-5)**

- 1.) Children will demonstrate control of large muscles for movement, navigation and balance including walking, running, hopping, climbing, balancing, and throwing, catching, hitting, and kicking a ball.
- 2.) Children will demonstrate control of small muscles for such purposes as using utensils, self-care, building, writing, and exploring.

**EHS (Infant and Toddler)**

- 1.) Children will develop fine motor skills for manipulation and exploration of materials.

Children will develop large motor skills for movement and balance.

## **Financial Information**

### **2019 Expenses**

SALARY & WAGES	\$2,521,542
PAYROLL TAXES	\$215,143
FRINGES	\$359,812
EMPLOYEE RELATED EXPENSES	\$28,795
PROFESSIONAL FEES	\$379,775
SUPPLIES	\$370,341
COMMUNICATIONS	\$43,774
SHIPPING	\$1,399
OCCUPANCY COSTS	\$289,017
RENTAL & MAINTENANCE	\$74,380
PRINTING	\$5,191
TRAVEL	\$90,196
CONFERENCES	\$61,063
SPECIFIC ASSISTANCE TO INDIVIDUALS	\$334,749
MEMBERSHIP DUES	\$5,831
INSURANCE & OTHER	\$29,871
Total	<u>\$4,810,877</u>

### **2019 Budget**

SALARY & WAGES	\$2,622,712
PAYROLL TAXES	\$236,589
FRINGES	\$437,502
EMPLOYEE RELATED EXPENSES	\$8,260
PROFESSIONAL FEES	\$82,084
SUPPLIES	\$216,954
COMMUNICATIONS	\$46,024
SHIPPING	\$1,555
OCCUPANCY COSTS	\$595,789
RENTAL & MAINTENANCE	\$33,668
PRINTING	\$2,712
TRAVEL	\$110,775
CONFERENCES	\$58,981
SPECIFIC ASSISTANCE TO INDIVIDUALS	\$5,856
MEMBERSHIP DUES	\$8,059
INSURANCE & OTHER	\$26,194
Total	<u>\$4,493,716</u>

### **Financial Audit:**

The last audit of Human Services, Inc. was completed in September 2019.